#### RIVER VALE BOARD OF EDUCATION

# River Vale, New Jersey 07675 REGULAR MEETING Roberge Annex March 27, 2018 AGENDA

**CALL TO ORDER: 7:00 P.M.** 

**NOTICE IS HEREBY GIVEN THAT** in accordance with the Open Public Meetings Act, Chapter 231, the Laws of 1975, notice of this meeting has been sent to all school offices, officially designated newspapers, filed with the Township Clerk and posted in the Board of Education Office, forty-eight (48) hours in advance of this meeting.

**ROLL CALL** 

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	Dr. Spector	Mr. Rosini	Mrs. Waldes
PRESENT							
ABSENT							

### FLAG SALUTE

### **BOARD PRESIDENT'S REPORT**

### <u>COMMITTEE REPORTS</u> – <u>CHAIRPERSON</u>

- **Buildings & Grounds Mr. Moon**
- ➤ Communications & Policies Mrs. Rothenberg
- > Curriculum & Technology Mrs. Pintarelli
- **➤** Finance Dr. Spector
- ➤ Negotiations Mr. Rosini
- > Personnel Mr. Puccio

#### **Committee Meeting Schedule**

<u>Date</u>	<u>Time</u>	<u>Committee</u>
March 27, 2018	5:00 PM	Policy & Communication
March 27, 2018	6:00 PM	Finance (Adopt Tentative Budget)
April 24, 2018	6:00 PM	Personnel
May 8, 2018	6:00 PM	Curriculum & Technology

# **PUBLIC COMMENTS – Agenda Items Only**

THE RIVER VALE BOARD OF EDUCATION IS committed to encouraging the citizens of River Vale and employees of the River Vale School District to speak directly to board trustees. In order to facilitate this communication, residents and employees are requested (1) to sign in before speaking; (2) to maintain an appropriate sense of decorum; and (3) to limit their remarks to no more than five minutes. The Board will also take under advisement the written comments and opinions of non-residents that are submitted to the Board Secretary. Being mindful of its

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### REGULAR MEETING AGENDA – MARCH 27, 2018

responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker's right to address the Board as well as the appropriateness of the subject being presented. The Board's decision in such matters is final.

The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

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viceting opened to public comments at	1 .1/1.
Public comments:	
Meeting closed to public comments at _	P.M.
<ul> <li>SUPERINTENDENT'S REPORT</li> <li>2018-2019 Gifted &amp; Talented prog</li> <li>QSAC – School District Monitoring</li> </ul>	
BOARD SECRETARY'S REPORT	
GENERAL RESOLUTIONS	
RESOLUTION BY SI Resolution G1 through G2 as listed below	ECONDEDto approve
G1. BE IT RESOLVED BY THE RI	VER VALE BOARD OF EDUCATION that the

- G1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon the recommendation of the Superintendent of Schools, approves the Minutes from the Board Meeting on March 13, 2018.
- **G2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon the recommendation of the Superintendent of Schools, approves the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-2019 school year. (*See Attachment G2*)

#### **ROLL CALL:**

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	<u>Dr.</u> Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

# RIVER VALE BOARD OF EDUCATION PAGE 3 OF 12

# REGULAR MEETING AGENDA – MARCH 27, 2018

#### **BUSINESS RESOLUTIONS**

RESOLUTION BY	SECONDED	to approve
Resolution Items <b>B1</b>	through <b>B9</b> as listed below.	

B1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, retroactively approves the transfer of funds for month ending February 28, 2018 in the amount of \$203.76 as set forth below:

### Transfer of Funds Month Ending February 28, 2018

T611	FROM	20-251-200-610-10-18-000	IDEA BASIC – SUPPLIES	-203.76
	TO	20-251-100-560-10-18-000	IDEA SPECIAL ED TUITION	203.76
	TOTALS			
	FROM			-203.76
	TO			203.76

Note: Transaction Date: 2/28/18

B2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, approves the bills list dated March 27, 2018 as follows:

Total		\$1	,249,436.58
Fund 90 -Trust & Agency	-	\$	186,781.18
Fund 65 – Enterprise Fund	-	\$	0.00
Fund 60 – Milk Account	-	\$	59.16
Unemployment Trust Acct.	-	\$	0.00
Fund 40 – Debt Service	-	\$	0.00
Fund 30 – Capital Projects	-	\$	0.00
Fund 20 - Voided Checks	-	\$	0.00
Fund 20 – Special Revenue	-	\$	720.17
Fund 10 – Voided Checks	-	\$	0.00
Fund 10 – General Fund	-	\$1	,061,876.07

- B3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, approves the purchase orders and adjustments for period dated March 27, 2018 in the amount of \$4,406.62.
- B4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, retroactively approves the transfer of funds for period ending March 27, 2018 in the amount of \$354,861.00 as set forth below:

### Transfer of Funds Period Ending March 27, 2018

T624	FROM	12-000-400-780-10-11-000	INFRASTRUCTURE	-220000.00
	ТО	12-000-400-450-10-11-000	CONSTRUCTION SERVICES	220000.00
T627	FROM	11-000-291-270-10-11-000	HEALTH BENEFITS	-8410.00
1027	TO	12-000-266-730-20-65-000	H-SECURITY EQUIPMENT	2175.00
	TO	12-000-266-730-40-65-000	R-SECURITY EQUIPMENT	4060.00
	TO	12-000-266-730-60-65-000	W-SECURITY EQUIPMENT	2175.00
	TOTAL	12-000-200-730-00-03-000	W-SECURITI EQUIFMENT	8410.00
T628	FROM	11-190-100-590-10-11-000	DW-OTHER PURCH SRVC	-25000.00
	FROM	11-190-100-610-10-17-046	DW-GENERAL SUPPLIES	-42601.00
	FROM	11-190-100-890-10-11-026	REGULAR PROGRAMS – OTH. OBJECTS	-39850.00
	TOTAL			-107451.00
	ТО	11-000-266-610-20-65-000	H-BLDG/SECURITY EQUIPMENT	32143.00
	ТО	11-000-266-610-40-65-000	R-BLDG/SECURITY EQUIPMENT	48433.00
	TO	11-000-266-610-60-65-000	W-BLDG/SECURITY EQUIPMENT	26875.00
T633	FROM	11-000-230-820-10-11-000	JUDGMENTS AGAINST THE SCHOOL	-14000.00
	FROM	11-000-230-890-10-11-000	BOE MISC EXPENSE	-5000.00
	TOTAL			-19000.00
	TO	11-000-251-340-10-11-000	BUS OFFICE/PURCH TECH SERVICES	14000.00
	TO	11-000-251-610-10-11-000	OFFICE SUPPLIES/MATERIALS	5000.00
	TOTAL			19000.00
	TOTALS			
	FROM			-354861.00
	TO			354861.00

Note: Transaction Date: 3/27/18

# B5. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the School Business Administrator, approves the following Travel and Conferences for the staff indicated below for professional improvement or development, for the period July 1, 2017 through June 30, 2018.

Name: Ken Peterson

**School or Department:** Buildings & Grounds

Conference/Seminar/Workshop: EA Morse 10<sup>th</sup> Annual Trade Show

Location: New Windsor, NY

**Date:** 5/30/18

Estimated Cost: \$0.00 Name: Ken Peterson

**School or Department:** Buildings & Grounds

Conference/Seminar/Workshop: Utilizing Technology to Achieve Sustainability in

your School

Location: New Kenilworth, NJ

**Date:** 4/27/18

**Estimated Cost: \$0.00** 

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Name: Rory McCourt

School or Department: Superintendent

Conference/Seminar/Workshop: NJ Digital Citizenship Symposium

Location: Somerset, NJ

**Date:** 5/8/18

Estimated Cost: \$195.00

**Name: Denise Alex** 

School or Department: Child Study Team

Conference/Seminar/Workshop: Working Effectively with Parents and Advocates

Location: Lyndhurst, NJ

**Date:** 4/12/18

**Estimated Cost:** \$0.00

**Name: Christine Wenckus** 

School or Department: Holdrum

Conference/Seminar/Workshop: Enjoy the Ride not Just the Destination: Current

Thinking about Mindset Motivation and Moxiell

Location: Demarest, NJ

**Date:** 4/20/18 (changed from 3/9/18 due to snow day)

**Estimated Cost:** \$0.00

Name: Donna Carlin

School or Department: Woodside School

Conference/Seminar/Workshop: Best Practices for Teaching Children Social Problem

**Solving Skills** 

Location: Oradell, NJ

**Date:** 4/27/18

Estimated Cost: \$0.00

Name: Margaret Paccione

School or Department: Woodside School

Conference/Seminar/Workshop: Enjoy the Ride not Just the Destination: Current

Thinking about Mindset Motivation and Moxiell

Location: Old Tappan, NJ

**Date:** 3/26/18 (changed from 3/7/18 due to snow day)

**Estimated Cost: \$0.00** 

### B6. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the

Board, upon recommendation of the School Business Administrator, approves the following school sponsored trips/assemblies for the period September 1, 2017 through June 30, 2018.

School: Woodside School

**Grade/Class:** All Kindergarten Classes **Trip/Assembly:** Jack's Petting Farm, Inc.

Location: River Vale, NJ

**Date:** May 2018

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# REGULAR MEETING AGENDA – MARCH 27, 2018

School: Woodside School Grade/Class: 3<sup>rd</sup> Grade Classes

Trip/Assembly: Tenafly Nature Center

**Location:** Tenafly, NJ **Date:** May 2018

**School: Woodside School Grade/Class:** 2<sup>nd</sup> Grade Classes

Trip/Assembly: Tenafly Nature Center

**Location:** Tenafly, NJ **Date:** May 2018

#### B7. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the

Board, upon recommendation of the School Business Administrator, approves the following school sponsored trips/assemblies for the period September 1, 2018 through

June 30, 2019.

School: Holdrum School Grade/Class: 7<sup>th</sup> Grade Trip/Assembly: Frost Valley Location: Claryville, NY Date: September 2018

**B8. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION,** that the Board, upon recommendation of the School Business Administrator, approves the

following resolution:

WHEREAS, the River Vale Board of Education ("Board") advertised for bids for the Boiler Replacement Project at Roberge Elementary School ("Project"); and

WHEREAS, on March 21, 2018, the Board opened bids for the Project; and

WHEREAS, Pennetta Industrial Automation, LLC, submitted the lowest bid with a base bid price of \$356,400 together with Alternate No. 2, in the amount of \$57,000, for a total contract sum of \$413,000, and rejecting contract #38A; and

WHEREAS, the bid submitted by Pennetta Industrial Automation is responsive in all material respects, and it is the Board's desire to award the Project to Pennetta Industrial Automation.

**NOW, THEREFORE, BE IT RESOLVED** that the contract for the Project is hereby awarded to Pennetta Industrial Automation for a total contract sum of \$413,000.

**BE IT FURTHER RESOLVED** that each award is expressly conditioned upon the successful vendor furnishing executed contract documents as included in the bid specifications, and modified by the Board Attorney, together with the requisite insurance certificate and bonds in accordance with the terms of the specifications.

**BE IT FURTHER RESOLVED** that the Board President and the School Business Administrator/Board Secretary are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

Contractor	Cont. #38-BB-Boiler Replacement At Roberge School	Cont. #38A-A/D A-Use of Victaulic Grooved Fittings for New Heating Pipes & Pump Pipe Header & Accessories in Boiler Room in Lieu of Welded Fittings	Cont. #38B-AA- Emergency Generator at Woodside School
Pennetta Industrial Automation	\$356,400.00	\$4,850.00	\$57,000.00
C. Dougherty & Co., Inc.	\$367,000.00	(\$4,000.00)	\$53,000.00
Liberty Mechanical Contractors	\$401,875.00	\$0.00	\$59,985.00

Account No. 30-000-400-450-60-11-000 - \$ 57,000 Account No. 30-000-400-450-40-11-000 - \$356,400

**B9. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION** that the Board, upon recommendation of the School Business Administrator, approves LAN Associates to provide a proposal for assisting the School District in applying for change-in-use approvals with the New Jersey Department of Education.

The Spaces reviewed include the following:

#### **Holdrum Middle School:**

- 1. <u>Computer Lab</u>: The computer lab at HMS will be changed to a TV lab. Existing counters will be removed. Moveable tables will be provided. Green screen will be provided in the space. The space will become more flexible.
- **2.** <u>Guidance Office</u>: The current guidance office was previously a TV studio. Change-in-use application needs to be submitted to the NJDOE.
- 3. Gifted and Talented Small Group Instruction Space to Special Education Room: A small group instruction space currently used for gifted and talented program will be changed to a special education program at HMS. Six (6) lockers are to be provided in the space.
- **4.** Media Center: There is no proposed change-in-use for the media center. However, the School District would like to pocket the existing double doors that lead to the corridor. The doors currently swing out into the corridor and present a hazard. The existing doors are 2'6" wide. It is proposed to recess these doors into the media center space and provide two (2) 3'doors.

#### **Roberge Elementary School:**

1. Change Computer Lab to STEM Lab/Collaboratory: The District would like to change the computer lab to a STEM Lab/ Collaboratory. The District is interested in installing a window between the STEM Lab/Collaboratory and the current media center. LAN to prepare drawing identifying the construction details for this. The window size and height should match that recently installed at the Woodside Elementary School media center.

#### The scope of our services would include the following:

- 1. Field measure existing rooms.
- 2. Work with the School District to identify proposed furniture plan at change-of-use spaces.
- 3. Assist School District in developing education specifications for the change-inuse spaces. A separate educational spec will be required for each space.
- 4. Prepare NJDOE application and required paperwork. A separate application will be required for the Holdrum Middle School and Roberge Elementary School.
- 5. Develop drawings for the proposed changes for the Holdrum Middle School media center doors and the Roberge Elementary School windows between STEM Lab/Collaboratory and media center. The School District will handle obtaining contractor for this work.

Item#	Description	Fee (\$)
1	Develop Change-in-Use Plans for Various Spaces at the Holdrum Middle School and	
	Roberge Elementary School	5,300.00
	Develop Drawings for Expanding Double Doors at the Media Center of Holdrum Middle	
2	School and Window Installation at the STEM Lab/Collaboratory of the Roberge Elementary	1,800.00
	School	

#### Account No. 12-000-400-390-10-11-000

#### **ROLL CALL VOTE:**

	<u>Mr.</u> <u>Moon</u>	<u>Mrs.</u> <u>Pintarelli</u>	<u>Mr.</u> Puccio	Mrs. Rothenberg	<u>Dr.</u> Spector	<u>Mr.</u> <u>Rosini</u>	<u>Mrs.</u> <u>Waldes</u>
AYE							
NAY							
ABSENT							
ABSTAINED							

#### **PERSONNEL RESOLUTIONS**

RESOLUTION BY	SECONDED	to approve
Resolution Items <b>P1</b>	through <b>P4</b> as listed below.	

- P1. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, retroactively approves one unpaid leave of absence day for Crystal Fernandez, a Woodside School Aide on March 22, 2018 and one unpaid leave of absence day on April 10, 2018.
- P2. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, approves a medical leave for staff member #004203 beginning on or about April 11, 2018 through on or about May 14, 2018.

P3. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, approves the following student placement for the 2017-2018 school year:

<u>LOC</u>	FIRST NAME	LAST NAME	<u>TYPE</u>	<b>TEACHER</b>	<u>COLLEGE</u>
HMS	Olivia	Jones	Assistance with Play	J. Trachtenberg	PVRHS
WES	Alexander	Kurdyla	Internship	L. Baker	Bergen Community
HMS	Jacki	Dehn	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Brianna	Wong	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Kyra	Gynegrowski	Volunteer/Hoops for Hhearts	J. Blundo	PVRHS
HMS	Nicole	Franklin	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Matt	Haag	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Jack	Ward	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Matt	Ziccarelli	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Justin	Schaumberger	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Stephen	Soraville	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Tianna	Giovatto	Volunteer/Hoops for Hearts	J. Blundo	PVRHS
HMS	Kayla	Creigh	Volunteer/Hoops for Hearts	J. Blundo	PVRHS

P4. BE IT RESOLVED BY THE RIVER VALE BOARD OF EDUCATION that the Board, upon recommendation of the Superintendent of Schools, approves Source4Teachers, with all of their properly certified employees, to provide substitute teacher and substitute aide services to the district for the 2017-2018 school year.

#### **ROLL CALL VOTE:**

	<u>Mr.</u> Moon	<u>Mrs.</u> Pintarelli	<u>Mr.</u> Puccio	Mrs. Rothenberg	<u>Dr.</u> Spector	<u>Mr.</u> Rosini	<u>Mrs.</u> Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

#### **PUBLIC COMMENTS – GENERAL ITEMS**

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# REGULAR MEETING AGENDA – MARCH 27, 2018

Being mindful of its responsibility to maintain the orderly conduct of meetings, the board retains the right to rule on such matters as the speaker's right to address the Board as well as the appropriateness of the subject being presented. The Board's decision in such matters is final. The Board also reminds all members of the public that while it subscribes, without reservation, to the principle of keeping the community informed, by policy and law, it cannot allow public discussion of personnel matters nor can trustees comment on any current or pending litigation. If a matter concerning an employee of the River Vale Public Schools is of interest or concern to a resident, the matter should be referred to the responsible building principal or the Superintendent of Schools by either telephone or letter.

Meeting opene	ed to public co	mments at	<b>P.</b> .	VI.	
Public comme	nts:				
Meeting closed	l to public cor	nments at	P.	М.	
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NEW BUSINE	ESS				
MOTION TO	ENTER CLO	OSED SESSION			
MOTIO	ON BY	SECON	DED BY		<u> </u>
	EAS, the Boar on in a public	rd of Education must meeting; and	t discuss matte	ers which are n	ot appropriate for
	,	bjects are within the e discussed in privat	1	1	$\mathbf{c}$
WHER	EAS, the Boar	rd of Education inter	nds to discuss:	matters as follo	ows:
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		disclosure of which ecifically, the follow			

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# REGULAR MEETING AGENDA – MARCH 27, 2018

$\Box$ 4. Any matter involving a collective bargaining agreement, or the proposals for inclusion in such, specifically, the following matter:
☐ 5. Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds which would adversely affect the public interest, specifically, the following matter:
☐ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of the law, specifically, the following matter:
☐ 7. Any pending or anticipated litigation or contract negotiation (other than any matter involving a collective bargaining agreement, or the proposals for inclusion in such) in which the Board of Education is or may become a party, or any matter falling within the attorney/client privilege, specifically, the following matter:
□ 8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any current or prospective officer or employee, unless all individual employees or appointees request in writing that such matter be discussed in public, specifically, the following matter:
□ 9. Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific penalty or loss of the license or permit belonging to the responding party, specifically, the following matter:
NOW, THEREFORE, IT IS RESOLVED, that the aforesaid subjects shall be discuss in closed session by this Board of Education and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.
Meeting closed to the public at P.M.
CANA MARKE

#### **ROLL CALL VOTE:**

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	<u>Dr.</u> Spector	<u>Mr.</u> Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							

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# REGULAR MEETING AGENDA – MARCH 27, 2018

MOTIO	ON BY		SECONDED BY				that the	
March	<b>27, 2018</b> Clo	sed Session	n Meeting	be reopened	to Regula	r Session M	eeting at	
P	.M.							
ROLL CALL	VOTE:							
	Mr.	Mrs.	Mr.	Mrs.	<u>Dr.</u>	<u>Mr.</u>	Mrs.	
	<u>Moon</u>	<u>Pintarelli</u>	<u>Puccio</u>	Rothenberg	<b>Spector</b>	<u>Rosini</u>	<u>Waldes</u>	
AYE								
NAY								
ABSENT								
ABSTAINED			•					

# **ADJOURNMENT**

<b>MOTION BY</b>	SECONDED BY				
March 27, 201	8 Regular Session Meeting be adjourned at	P.M.			

### **ROLL CALL VOTE:**

	Mr. Moon	Mrs. Pintarelli	Mr. Puccio	Mrs. Rothenberg	<u>Dr.</u> Spector	Mr. Rosini	Mrs. Waldes
AYE							
NAY							
ABSENT							
ABSTAINED							